

WILBURTON PARISH COUNCIL.

Parish Councillors:-

Mr. Alan Yarrow
Mrs. Anthea Dodson
Mr. Victor Harris
Mr. Neil Thompson
Ms. Ann Sherwood

Mr. Peter Warren
Mr Chris Fella
Mr Chris Day
Mr Martin Barnham

Parish Clerk:-

Mrs. Gillian Woods

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MINUTES OF A MEETING HELD ON MONDAY 14 November 2011 in St Peters Hall

PRESENT

Councillors, Hunt, Roberts, Barnham, Fella, Harris, Dodson, Day and Thompson

1. APOLOGIES

Councillors Warren, Yarrow and Sherwood

2. MINUTES FROM PREVIOUS MEETING

The minutes of the previous meeting on 10 October 2011, having been circulated, were taken as read and signed as a true record.

3. MATTERS ARISING

a. St Peters Hall

Food Preparation area

Councillor Sherwood has sent her report which needs to be amended in respect of the kitchen units that have been donated. Councillors Fella and Barnham will do an inventory of the units donated and report back at the next meeting.

Licence

Investigations into options still ongoing. Councillor Yarrow is still awaiting a response from the Arkenstall Centre. Councillor Dodson is also investigating options and contacting ECDC.

b. Social Club Lease/Rent

A meeting is being held on Friday 18 November 2011 with representatives of the Social Club to discuss amendments to the lease. Councillor Harris advised that there had, in recent weeks, been damage to some of the cars in the car park. The possibility of installing a CCTV camera was discussed and the situation to be monitored.

c. Recreation Ground Bins/Rospa report recommendations/Pavilion Toilets

Recommendations made in the Rospa report will be investigated in the Springtime together with maintenance work required to the Pavilion. Councillors Fella and Barnham to investigate and confirm what works are required in the Pavilion.
Councillor Barnham to get costings for the supply and fitting of number coded locks for the doors behind the metal gates of the Pavilion.

Clerk to find out when the football/cricket teams train in the week to see when the Pavilion could be closed for work to be carried out.

d. Diamond Jubilee Celebration/Road Closure

The diamond jubilee celebration was discussed to see whether a street party should be arranged and where. It was agreed that a flier should be sent around the village to see how much interest there was. Councillor Day to design a flier, and also to investigate whether the flier and any replies/queries can be included on the Website for the Clerk to amalgamate and respond to.

e. Village Vision

Councillor Dodson reported on the meeting between herself, Councillor Yarrow and Katie Child from ECDC. She re-capped the E-mail exchange/queries with Sarah Radcliffe regarding the proposed parcels of land, and ownership, which led to the meeting with Katie Child to clear up any assumptions and misunderstandings.

She also made it clear that the Parish Council did not want to be limited to one parcel of land and no development outside the envelope unless the CLT was involved. She pointed out that Wilburton had been penalised over the years, due to Westmere and Mereham and had been unable to develop more than 7 houses in the village, and also had not received any Section 106 monies for these or for street-lighting, footpaths etc, due to the restrictions that ECDC had put on the village.

With the developments of the Localism bill and CLT, we wanted to use those powers to go back to the village for their input, provide affordable housing and using the income stream for future projects. She confirmed that the Parish Council were upset that the parcels of land surrounding the school had been released for development which meant that the school could not expand.

She was advised by Katie Child that – CLT's were extremely difficult to set up and that the new Community Infrastructure Levy is coming in because Section 106 funding had been withdrawn – but this means that 10% of value of land would be coming back to village. Cllr Dodson queried and confirms that this was a 1 off payment and only applied to 100 sq metres and over.

Councillor Dodson then went through each parcel of land, with Katie Child, confirming who the landowners were and issues with each one.

Katie Child apologised for any misunderstandings and took the information away to be reviewed and a possible questionnaire to be composed for after Christmas 2011.

Parish Councillors then confirmed their opinions on the proposed sites for consideration by the Village.

4. REPORTS from County and District Councillors

Councillor Charles Roberts

Councillor Roberts confirmed that several meetings had been arranged between himself, Phil Rose and specialist lawyers from Birmingham and then ECDC regarding the CLT. One of the trustees on the working group for Stretham who has specialist experience in this area is doing a detailed plan with advice and model template trust paperwork hopefully by Christmas. This will include small industrial units as well as affordable housing. Timescales are for the trust details to be established by Christmas, village envelope allocations and initial agreements with Parish Councils and trusts by April 2012.

Councillor Dodson confirmed that she would E-Mail Katie Child to confirm that the Council wished to put a hold on any potential developments for the village visions plan/questionnaire until the CLT options had been investigated.

Councillor Bill Hunt

Cllr Hunt was called out by a local resident regarding a blocked ditch in Broadway which has been filled with rubble and causing drainage problems. Cllr Hunt confirmed he would investigate but needed complaints in writing for him to proceed.

Car parking charges in Ely - Although Cllr Hunt voted against any charges, unfortunately the charges will eventually happen, and has worked hard to keep the charges down and along the times and costs previously mentioned in the press statement.

CC bus subsidy Cllr Hunt updated on the situation regarding the bus subsidy cuts and replacement ideas – one of the things being investigated – and piloted is a mini-bus system to support the villages with a multi-purpose role from transporting villagers to collecting parcels etc.

5. FINANCE

Accounts to pay

Clock-winding - £51.99 (pay increase and adjustment for Sep and Oct)
Caretaking – St Peter’s Hall - £355.34 (pay increase and adjustment for Sep and Oct)
Parish and Booking Clerk - £382.71 (pay increase and adjustment for Sep and Oct)
Grass cutting cemetery - £295
Grass cutting – recreation ground etc - £196.80
Refund of deposit - £100 – Mrs Driver
Refund of deposit - £100 – C Munns
White Line paint - £63.00
Water rates – Recreation ground - £21.78
Electricity – floodlights - £36.58
Electricity – St Peters Hall - £137.3
Electricity – Pavilion - £38.71
J Seamen present - £30.00

Proposed by Councillor Harris and seconded by Councillor Barnham that all accounts be paid. All in favour.

Budget and Precept 2012/2013

The budget and precept for 2012/2013 was discussed and it was proposed by Councillor Fella and seconded by Councillor Barnham to increase the Pre-cept to £30000. All in favour.

Review of Financial Regulations. The financial regulations were reviewed and it was proposed by and seconded by that these be xxx. All in favour.

Review of fees for football/cricket ground. It was agreed that this be added to the Agenda for the next meeting. The Clerk to prepare an analysis of income and expenditure ready for the meeting.

Bank Mandate Forms – Councillors Barnham and Thompson will complete forms and provide identification to the Parish Councillors bankers so that they, and Councillor Day can be added as signatories,

Procedure for the refund of Hall Hire Deposits – be added to the Agenda for the December meeting.

Purchase Orders – be added to the Agenda for the December meeting.

Allotments – It was agreed that all allotment tenancies would be sent out for a further 12 month period from October 2011 to September 2013. Clerk to arrange.

6. NEIGHBOURHOOD PANEL REPORT – Chris Day

It was agreed that Councillor Day would forward the minutes from this meeting to the Councillors when available and give a report at the next meeting.

7. CORRESPONDENCE

CCC – Ely crossing consultation leaflet

ECDC – Weekly Highlights

Rural Services Network – Newsletters

NHS – E-Mail re Public consultation – Proposed redesign of Mental Health Services in Cambridgeshire and Peterborough

ACRE – E-mail re Village SOS

CPALC - Localism Update October 2011

Victim Support – letter of thanks for donation

Citizens Advice – letter of thanks for donation

Dial-a-ride – letter of thanks for donation

Each – letter of thanks for donation

Humpty's – E-mail thanking for donation

CCC – Street Lighting Maintenance and energy 2010/2011 – Maintenance Apr-Jun, Electricity annual

Acre – E-Mail re Parish Plan and BMX Track

Came & Co – Parish Matters Newsletter

Cambridge News – E-mail via website regarding Press Relief – Passed to Humpty's – any others?

CCC – E-mail re P3 Parish & Volunteers 'Definitive Map Seminar

CCC – E-mail regarding New Community Pathways website

ECDC – E-Mail requesting information regarding donation by Abbey Renewables

ECDC – Letter regarding complaint made in connection with loud music at parties in Village Hall

CCC – Email regarding Cambs Future Transport – Franchise Pilots

Keeleys – Request for authorisation for the chimneys to be swept at the cottage. This was approved

CCC – E-mail confirming Byway closure Witchford and Wilburton

ECDC – Letter regarding replacement front boundary Cypress hedge with a new Cherry Laurel hedge at The Old Station Yard, Station Road

WSA Xmas Party – E-mail requesting favourable rate. It was agreed to charge for heating only.

8. PLANNING

Recd:-

Ground and first floor extension and replacement garage – 56 Stretham Road – Application Number 11/00913/FUL

Single dwelling for agricultural worker (Retrospective) – The Annex, Mitchells Farm, Millfield Lane – Application Number 11/00890/FUL

Approved:-

Retention of mobile home – Furnholme Farm, Twentypence Road

Construction of rear extension – Lyndhurst, 44 High Street

Refused:-

9. PUBLIC PARTICIPATION

10. COUNCILLORS QUESTIONS

Councillor Harris raised concerns that the work required to the pot holes in the Car Park had not as yet been carried out. Councillor Barnham will contact the contractors.

Councillor Harris also raised the issue of the condition of the seat in the High Street. Councillor Barnham will obtain a price to get it repaired.

Councillor Dodson requested that a letter be sent to the 77 committee thanking them for their hard work and spectacular fireworks display

11. DATE OF NEXT MEETING – 12 December 2011

Meeting closed at 10.35pm