

## WILBURTON PARISH COUNCIL.

### Parish Councillors:-

Mr. Alan Yarrow  
Mrs. Anthea Dodson  
Mr. Victor Harris  
Mr. John Seaman  
Ms. Ann Sherwood

Mr. Peter Warren  
Mr. Dominic Drane  
Mr. Paul Massey  
Mr. Chris Fella

### Parish Clerk:-

Mrs. Gillian Woods

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## MINUTES OF A MEETING HELD ON MONDAY 11 April 2011 in St Peters Hall

### PRESENT

Councillors Hunt, Warren, Fella, Drane, Seaman, Yarrow, Harris and Dodson. One local resident.

### **1. APOLOGIES**

Councillors Sherwood and Massey.

### **2. MINUTES FROM PREVIOUS MEETING**

The minutes of the previous meeting on 14 March 2011, having been circulated, were taken as read and signed as a true record.

### **3. MATTERS ARISING**

#### **(a) St Peters Hall**

##### **Food Preparation area**

Councillor Sherwood was unable to attend the meeting but advised that she was still awaiting a report from the electrician who has now been chased by the Parish Clerk. Parish Clerk also to check the insurance implications of including an industrial oven in this area.

##### **Licences**

As there are changes in the Parish Council, it was agreed to add this item to the next Agenda to be discussed by the New Parish Council.

##### **Tables**

Councillor Fella has looked into the cost of replacing 10 of the tables in St Peters Hall which is approximately £100 per table. He proposed to proceed on this basis, which was seconded by Councillor Harris. All in favour. Parish Clerk to order.

#### **(b) Social Club Lease/Rent**

The Clerk contacted the Social Club to see if they could confirm their requested amendments, and was advised that it had as not as yet been reviewed. The Chair to the Club

has changed and hopefully the lease will be discussed at the next Social Club meeting.  
Clerk to add to next Agenda.

### **(c) Recreation Ground and Pavilion**

A meeting between the Chair, Vice Chair, Giles Dobson and one of the trustees is currently being arranged to discuss the situation further. It was discussed and agreed that as much information as possible should be obtained in writing, and verbal discussions and meetings should be recorded. The Clerk will also attend this meeting to take minutes. Once the meeting has taken place, depending on the outcome and any proposals, a new Parish meeting may be requested.

Written confirmation has also been received that the lease on the football pitch will be renewed whilst these discussions are taking place. The possibility of having a formal booking procedure with terms and conditions for the cricket and football clubs was discussed.

The recent break-in to the Pavilion was raised, together with options for ensuring the pavilion and gate were kept secure. This included the possibility of employing someone to open and lock the pavilion and gate, which would mean an increase in the fees charged.

Councillor Warren confirmed that on Tuesday 22 March, he was advised that the copper pipes had been stolen from the ladies toilets which had flooded. Police came on Wednesday 23 March, having been called out by the Football team. Councillor Warren suggested replacing the stolen pipes with plastic ones. He has today spoken to the loss adjuster from the Insurance Company, who advised that as the excess on the policy was £250.00, and that, as the repairs should not be much over this, he would write confirming his intentions and recommendations rather than attend site. Once this letter is received Cllr Warren will get a quote from a plumber for the repairs. Councillor Dodson proposed that if the quote was for £300 or under that we go ahead, and this was seconded by Councillor Yarrow. Councillor Fella counter-proposed that we should request payment from the football club instead. There was no seconder to this proposal so the original proposal was voted on, with the addition of Councillor Dodson requesting a contribution from the Football club once the amount of the quote was known. The vote was 6 for the proposal and 1 against.

It was agreed to add the possibility of employing someone as above to the Agenda for the next meeting, with the Councillors in the meantime investigating to see if there was any interest within the Village.

The Agenda for the meeting was then amended to allow Reports from County and District Councillors

## **4. REPORTS from County and District Councillors**

### **John Seaman**

Councillor Seaman advised that, following up from the “Big Society”, it has now been suggested that in the future it could be a possibility that villagers can take over items that they wish to process instead of East Cambs District Council processing/authorising/objecting to any requests.

## **Bill Hunt**

Councillor Hunt reported as follows:-

### **County Issues**

“There will be £50.4 million cuts in 2011/12 so cuts are inevitable. Crucial services, such as social care, child welfare etc will not be affected but while “cannot cut into the bone, a lot of the flesh has gone.”

There is a £3.2 million cut over 5 years from the Library Budget.

Ely & Haddenham libraries. after much work. should remain open and Ely, in fact is to have a re-furbishment and to be used more as a “centre” with CAB, employment offices etc. Included.

There is a Library Consultation meeting on Monday 18<sup>th</sup> April at 7.00pm.

Mobile Library face reductions but the service still remains.

Over 4 years bus subsidies will go but there is continued support for “Dial a ride and similar services”. There is also the possibility in the future of Parish Council controlled mini-buses.

There are concerns regarding 500 hectares of prime farmland being turned into wetland habitat between Earith bridge and Coveney – nesting habits seem to be being put before needs of residents of the areas.

There is the possibility of wind tunnels on 4 County Farm sites, the nearest of which is Coveney. (The Income from rent to farm land is £1K compared to £700K rent to wind tunnels for same site).

The £210K St Bedes subsidy for bus transport will be reduced to nil over 4 years.

The guided bus is not ready as yet but should be opening this year.

£10M has been applied for from HM Government for Chesterton Station.

HMG have given County £2.68M for Pot Holes. Any priority pot holes that need repairing should be reported to Highways.

Street lighting renewal is continuing with Consultation with the Parish Councils. Should be able to prioritise times and strengths of lighting etc.

The Household Waste Recycling Centre at Lancaster Way, Witchford should be open before Christmas 2011.

Planning caveats on HGVs on A1123 are continuing.

There will be no increase in council tax.

### **District Issues**

Councillor Hunt will be standing for re-election on 5<sup>th</sup> May.

Councillor John Seaman will be retiring on 5<sup>th</sup> May, and thanks are given for his considerable service.

The Ely Southern-By pass is essential to alleviate increasing bottlenecks, which is stopping inward investment, and causing extra traffic on A1123. Need to have funded infrastructure to support growth.

Councillor Hunt supports Ely Market, ADEC and Maltings as essential public activities.

The Councillors allowance is to be reduced by 10% with effect from 1/4/11.

Councillor Hunt is a trustee of “Care and Repair” and “Ely and Sutton Dial ARide” whom he supports and fully appreciates.

He is also a Champion of “Sustainable communities” (Shops, Post Offices, and Schools etc in villages).

### **Matters Arising Continued**

#### **(d) Repairs to Cottage**

Only 1 quote has been received so far for the work required to the bathroom. The Parish Clerk is to chase the outstanding quotes for the next meeting advising contractors, that if not received by then, their quote, unfortunately will not be considered.

#### **(e) Street Party for Royal Wedding**

The Street Party is going ahead and the Ely Standard rang Councillor Dodson for details.

Councillor Fella proposed purchasing some bunting – 5 x 9 metre lengths approximately £50.00. This was seconded by Councillor Seaman and all in favour.

It was also suggested that we approach the Theatre Group to produce banners and posters – Councillor Fella to arrange.

The Parish Clerk to E-mail Theatre Group, SWAT etc to promote and spread awareness around the Village.

#### **(f) HCV Meeting**

The report on this meeting was postponed as Councillor Sherwood was absent.

#### **(g) District and Council Elections**

It was confirmed that all nominees for the Parish Council were uncontested and 2 further Councillors need to be co-opted.

## **5. CORRESPONDENCE**

E-mail correspondence regarding Section 106 monies of £694.28 – to be used for kitchen in St Peters Hall. Clerk to confirm to East Cambs District Council.

E-mail from K Whitlock regarding plot of land with potential for possible small social housing development – Clerk to respond to residents to confirm that the Council welcomes social housing developments, only reservations would be regarding access to and from the site, and that planning would have to be approved by East Cambs District Council.

E-mail correspondence regarding planning for sheds on allotments – East Cambs District Council confirmed planning permission required on all sheds- Clerk to confirm this, and that maximum size for Parish Council approval is 8 by 6.

E-Mail – parking on High Street near Bakery Close – Clerk to contact police regarding legality of car parking opposite junction.

## **6. FINANCE**

### **Accounts to pay**

Clock-winding - £39

Caretaking – St Peter’s Hall - £277.33

Parish and Booking Clerk - £299.70

Water rates cemetery - £95.00 – six months

Water rates – cottage - £212.10 – six months

Insurance – St Peter’s Hall - £1637.42

Rent on recreation ground - £284.69 – six months

Grass cutting cemetery - £255.00

Grass cutting – recreation ground etc - £92.40

Rodding of drains - £30.00

Proposed by Councillor Harris and seconded by Councillor Warren that all accounts be paid. All in favour.

### **End of Year Accounts**

End of year accounts have been finalised and the annual return completed. It was proposed by Councillor Fella and seconded by Councillor Warren that the return be signed. All in favour. Parish Clerk to arrange for paperwork to be given to the Internal Auditor.

A Quote has been received from JJ Consultants for repairs to pot holes in car park at St Peters Hall for £320.00. It was proposed by Councillor Fella and seconded by Councillor Warren to accept this proposal. Clerk to advise the contractor.

## **7. PLANNING**

Received:-

Proposed swimming pool and pool enclosure also garage with storage space above – Redlands, Twenty pence Road.

Change of use of agricultural land to residential to accommodate Tennis Court – Sharps Farm, Twenty pence Road.

Two stables, all weather surface for equestrian use and lean-to hay/straw storage building – Australia Farm, Twenty pence Road – No objections.

E-mail regarding proposed removal of tree at 1 Clarkes Lane - Clerk to contact East Cambs District Council to see if it can be pruned back, and if not whether it will be replaced with a suitably sized tree.

Showmans Site – Land Parcel North of Driftwoods, Station Road – Clerk to chase East Cambs District Council for paperwork and date for submission of comments.

Approved:-

Works to trees at 25 High Street – felling of 1 Cherry Laurel and 1 Cypress.

Single storey extension to rear of property, conversion and re-roofing of existing garage and new double garage to front – Manor Lodge, 15 Station Road.

Formation of vehicular access to 57 Stretham Road.

## **8. PUBLIC PARTICIPATION**

A local resident reported that builders in the area found needles behind the door at the bus stop. Although the police could not attend, it was also reported to East Cambs District Council who came and cleared them. In future, any needles found should be reported to East Cambs District Council immediately.

Some street cones have been moved and left outside people's front doors – the police were called and came and removed them.

A Street light was advised as not working - the resident is to confirm the streetlight number to the Parish Clerk so it can be reported.

## **9. COUNCILLORS QUESTIONS**

Councillor Fella raised the issue of the 2 days of water loss at the pavilion due to the break-in to the Pavilion. Councillor Dodson to check cost and include in the contribution requested from the Football Club.

Councillor Yarrow confirmed that he was currently talking to the undertaker to the Cemetery in connection with the drawing up of the rules and procedures.

Councillor Seaman has been trying for 2 years to get tree preservation orders on trees in “the avenue” (Station Road to Car Pond Lane) and has requested some help from the Parish Council. Whilst some are well kept others are not in a good condition. Councillor Dodson proposed that the Clerk send a letter of appeal for tree preservation orders to protect the trees. This was seconded by Councillor Fella – All in favour. Clerk to draft letter.

Councillor Warren queried whether we had been charged for the Christmas tree and lights – Councillor Dodson to check.

Councillor Dodson raised the question of starting times for the monthly meetings as the 2 month trial has ended. Whilst existing Councillors had different preferences, it was agreed to start the next meeting at 8.00 and for this item to be added to the Agenda to be discussed by the New Council.

Councillor Dodson confirmed that Councillors Drane and Massey have resigned from the Council and thanked them for their time on the Council and for the addition of value and business prospective that they brought.

Also retiring after 40 years is Councillor Seaman. Councillor Dodson confirmed that Councillor Seaman has always had the heart of the village in everything he does, and gave a sincere thank you to him both from the Village Parish Council and Parish residents.

## **10. DATE OF NEXT MEETING –16 May 2011**

Meeting closed 10.10 pm