

WILBURTON PARISH COUNCIL.

Parish Councillors:-

Mr. Alan Yarrow
Mrs. Anthea Dodson
Mr. Victor Harris
Mr. John Seaman
Ms. Ann Sherwood

Mr. Peter Warren
Mr. Dominic Drane
Mr. Paul Massey
Mr. Chris Fella

Parish Clerk:-

Mrs. Gillian Woods

Tel: 07510102444

E-Mail: wpcclerk@wilburton.org.uk

MINUTES OF A MEETING HELD ON MONDAY 14 February 2011 in St Peters Hall

PRESENT

Cllrs Warren, Fella, Sherwood, Harris and Dodson. One local resident.

1. APOLOGIES

Cllrs Drane, Yarrow, Massey and Seaman.

2. MINUTES FROM PREVIOUS MEETING

The minutes of the previous meetings on 10 January 2011 having been circulated, were taken as read and signed as a true record.

3. MATTERS ARISING

(a) St Peters Hall

Food Preparation area

Options and costings are ongoing and need to include quotes for electrical work required, oven and stainless steel shelving and free standing unit. Cllr Sherwood is still investigating the various options and will up-date at the next meeting. Cllr Massey to update on the risk assessment and health & safety implications of including an oven.

It was also discussed and agreed that, should these alterations be carried out, a refundable deposit would be requested to ensure oven and whole area were left clean and tidy.

Licences

A meeting has been arranged with the Social Club to discuss the current situation and plans for moving forward with the Licence for both St Peter's Hall and the Social Club.

Tables

It was advised that some of the tables in the hall needed replacing. Cllr Fella to investigate the cost of replacing 10 tables. The Clerk is to pass on information already obtained regarding this.

Electrical works to heaters in Hall

A quote has been received for replacing the switches on the heaters in the hall, but the 2nd quote requested has not been received as yet. The Clerk to obtain further verification from the 1st quote, chase the 2nd quote and advise the Cllrs by end of next week so that a decision can be made and the work carried out as soon as possible.

(b) Recreation Ground and Pavilion

Cllr Dodson advised the Cllrs of the up-to-date correspondence received from Pell Estate via Giles Dobson regarding the lease on the recreation ground and football pitch, which advised that the Trustees had not changed their stance and had never agreed to a 99 year lease on the football pitch. Discussions of a 99 year lease were in relation to a whole scale move of the site.

It was re-iterated at the meeting that, for the Council to obtain a loan with affordable repayments, the term would have to be considerable, and a long lease was therefore required. The Council felt that it was totally unreasonable to be expected that the Council would enter a commitment for such a large sum over such a long period on a shorter lease, where, in theory, the land could be reclaimed just after the loan had been repaid! Cllr Dodson is to respond to Giles Dobson.

The issue of the problem with rabbits was discussed and postponed to the next meeting so that the lease can be checked. The Clerk to contact the Football Club Manager for more details regarding the qualifications of the person he has recommended.

Cllr Warren confirmed that he had carried out repairs to the gate to the recreation field and was thanked by the Chairperson. He also confirmed that there was a problem of broken glass on the recreation ground and this is being reported to the police.

It was also reported that there is a tree which has fallen on the football pitch floodlights. It was proposed by Cllr Dodson and seconded by Cllr Sherwood that the tree should be cut down. All were in favour. The Clerk is to arrange.

(c) Repairs to Cottage

Cllrs Warren and Yarrow met with Keeleys at the cottage to discuss the improvements required. Although new tenants have occupied the property, the bathroom and kitchen need to be updated. It was agreed that the bathroom was the priority. Cllr Warren is to arrange for 3 quotes from builders who could quotes for both the bathroom and the kitchen.

(d) Position of Salt Bins

The salt bin near the chapel is to be moved slightly.

(e) Street Party for Royal Wedding

The location of Car Pond Lane was discussed for a street party for the Royal Wedding. A Sub-committee is to be formed to organise the event. Cllr Fella will check with the Headmistress of the Primary School to see if the school can be used in the case of bad weather. The Clerk to contact Cambs County Council to see if Car Pond Lane is acceptable and to arrange for a notice to be put in The Voice.

4. REPORTS from County and District Councillors

None.

5. CORRESPONDENCE

Cllr Fella requested that copies of correspondence, Agenda's etc get E-mailed once a month approx one week prior to meeting

Littleport Masterplan – No action required.

E-Mail – Draft Sex Establishments and Sexual Entertainment Venues Licensing Policy. No action required.

Letter – Request for re-internment of ashes for A Yarrow and his wife. All in agreement that this should be approved without charge.

Letter - Highways regarding patching works at Whitecross Road. No action required.

E-Mail from East Cambs District Council regarding the placement of a new dog bin confirmed that there were no restrictions in a conservation area or around church. The dog bin needs to be a green Retriever 35, and the Council need to liase with East Cambs District Council Waste Dept to agree location for potential nuisance and suitable access for emptying – It was proposed by Cllr Warren and seconded by Cllr Sherwood to place the bin near existing general rubbish bin near church. All were in favour. The Clerk to confirm with East Cambs District Council and order bin.

E-Mail regarding hall charges for a music group and the possibility of a discount as a regular user in future if used on a weekly basis. Cllr Sherwood to report back to enquirer.

E-Mail invitation to attend meeting on a new lorry strategy – meeting on 2/3/11 at Swavesey – Cllr Sherwood attending.i

Letter from Social Club regarding the cigarette box. As they have been able to obtain a cheaper quote, they have requested that they obtain the box and for the Parish Council to pay 50% Proposed by Cllr Fella and seconded by Cllr Sherwood to proceed on this basis. All in favour. Clerk to confirm with Social Club.

Letter to A G Carter waiving hall fee for wake for Mr Yarrow – Cllr Harris also thanked for providing a generator

Letter to EDF requesting re-imburement of above

E-Mail regarding putting the grass cutting out to tender. All in favour for this to be done and to be returned by next meeting. Clerk to arrange.

E-Mail confirming information regarding Public Works Loan

E-Mail regarding the start times of meetings. It was proposed by Cllr Dodson and seconded by Cllr Fella to start a trial basis of 7.30 for 2 months – March and April

6. FINANCE

Accounts to pay:-

Clock-winding - £39

Caretaking – St Peter's Hall - £277.33

Parish and Booking Clerk - £299.50

Petty Cash - £100

2 x salt bins - £218.55

Streetlights - £447.26

Water rates –recreation ground - £55.53

Rodding of drains - £30.00

Repairs to burst pipes – Pavilion - £253.20

It was proposed by Cllr Harris and seconded by Cllr Sherwood that all accounts be paid as above.

Precept

Cllr Dodson proposed an increase to £28000, which was seconded by Cllr Harris. Cllr Warren counter proposed an amount of £29000 which was seconded by Cllr Sherwood. Counter proposal vote was 4 for and 1 Abstain. Clerk to confirm with ECDC.

7. PLANNING

Received:-

Formation of vehicular access – 57 Stretham Road

Demolition of existing conservatory & single storey extension to 19 Clarkes Lane

Variation of Condition 4 to remove agricultural occupancy restriction to Willow Lodge, Grunty Fen

Single storey extension, conversion and re-roofing of existing garage & new double garage to front of Manor Lodge, 15 Station Road

Change of use from Guest house to residential and extension (see below)

Requiring Re-registration:-

Extension and alterations to Sharps Farm, Twenty pence Road – found to be invalid post registration by ECDC – Further information requested to allow the application to be re-registered

Approved:-

Variation of condition to remove the agricultural occupancy restriction at Willow Lodge, Grunty Fen Road.

Planning sub committee and procedures to be added to the Agenda for the next meeting

8. PUBLIC PARTICIPATION

Local resident confirmed that one of the street lights previously reported was still not working and requested a new bin near the bus stop as the existing one is broken. He also suggested that a water meter be requested for the Cemetery. It was proposed by Cllr Harris and seconded by Cllr Sherwood that this be investigated. The Clerk to arrange.

9. COUNCILLORS QUESTIONS

Cllr Warren advised that the street lights at Haddenham Hill are still not working.

Cllr Fella confirmed that he had been approached by several mothers in the Village who were concerned about the recent accident in the High Street.

Cllr Harris confirmed that the rail on the recreation field needs a bolt replacing and there are 10-15 tyres dumped down Station Road near Milfoil farm. Clerk to report to Council.

10. DATE OF NEXT MEETING –14 March 2011

Meeting closed 22.00pm