

WILBURTON PARISH COUNCIL.

Parish Councillors:-

Mr. Alan Yarrow
Mrs. Anthea Dodson
Mr. Victor Harris
Mr. John Seaman
Ms. Ann Sherwood

Mr. Peter Warren
Mr. Dominic Drane
Mr. Paul Massey
Mr. Chris Fella

Parish Clerk:-

Mrs. Gillian Woods

Tel: 07510102444

E-Mail: wpcclerk@wilburton.org.uk

MINUTES OF A MEETING HELD ON MONDAY 10 January 2011 in St Peters Hall

PRESENT

Cllrs Warren, Yarrow, Fella, Sherwood, Drane and Harris.

1. APOLOGIES

Cllrs Dodson, Massey and Seaman.

2. MINUTES FROM PREVIOUS MEETING

The minutes of the previous meetings on 13 December 2010 having been circulated, were taken as read and signed as a true record.

3. MATTERS ARISING

(a) St Peters Hall

Food Preparation area

Options and costings are still being investigated, to include a quote from an electrician for re-wiring for heater and oven. Cllr Sherwood to report at next meeting. Cllr Massey to update on the risk assessment and health & safety implications of including an oven.

Licence

Still on going with ECDC and Social Club – Clerk to liaise with Social Club to confirm the current situation.

(b) Recreation Ground and Pavilion

Recent communications regarding the lease were discussed, specifically the E-Mail from Giles Dodson advising that the Trustees were concerned and again querying why the Council wanted a 99 year lease. The Council were disappointed and surprised by this as they were under the firm belief (as are the Parish residents) that a 99 year lease had been agreed. This term was requested not just for grants, but mainly to enable the Council to try to obtain substantial loans, which to be financially viable, would have to be repayed over a large number of years, possibly 30, 40 or 50 years. Cllr Dodson to respond to Giles Dodson and Clerk to investigate possible loan options, terms, repayments etc.

(c) Neighbourhood Panel

The contribution requested from the Neighbourhood panel towards their costs and how this had been calculated (Wilburton classed as a medium sized village based on population) was discussed. It was proposed by Cllr Sherwood and seconded by Cllr Warren that the Council agree to the request of £150.00 per year. All in favour. Clerk to confirm to Neighbourhood Panel.

(d) Social Club Lease

The Social Club lease was discussed as it is now out of date. Cllr Harris confirmed his conflict of interest due to his connections with the Social Club. It was proposed by Cllr Yarrow and seconded by Cllr Fella that the lease be renewed for a further 10 years. All in favour. Clerk to confirm to Social Club.

(e) Repairs to cottage

The existing tenants at the cottage have now left and it was proposed by Cllr Yarrow and seconded by Cllr Warren that two members of the Council meet with the letting agents to draw up a list of repairs/improvements to the cottage split between what is essential and what would be desired. All in favour that Cllr Yarrow and Cllr Warren meet with Keeleys, and Cllr Sherwood to attend if she is available. Report to be made at next meeting.

4. REPORTS from County and District Councillors

None.

5. CORRESPONDENCE

Received

Quotation for removal of moles at recreation ground - £90 – Cllr Yarrow also obtained a quote from Command Control for £90-£120 for 3 visits. It was proposed by Cllr Drane and seconded by Cllr Harris to accept the quote from Command Control – Cllr Yarrow to arrange.

Quotations for cigarette box, dog bin and litter bin in bus shelter:-

The cigarette box for the Hall was discussed and it was proposed by Cllr Yarrow and seconded by Cllr Drane to request ½ of the cost of £110.26 + £5.04 for p & p from the Social Club. Clerk to write to Social Club.

The dog litter bin has to be a specific one recommended by ECDC who will put up free of charge. We have been advised that there are no restrictions regarding placing of a bin in a conservation area and are awaiting confirmation of any restrictions around a church. Possible positions to be discussed once confirmation has been received.

Cllr Sherwood to speak to local resident for recommendations on the type of litter bin required for the bus shelter.

E-mails regarding salt bin from Council. Salt bins have now been provided by CCC – position of the bins to be discussed at the next meeting.

Response from Sanctuary Housing regarding Bakery Close – no further action required.

Response from E-on regarding queries on electricity tariff for St Peter's Hall – Clls advised as below of tariffs and contract term.

Letter re parish paths meeting and feedback – No further action required.

E-mail from Southern State Dance re increase in Hall Charges The charges for Southern State Dance Group were discussed and it was proposed by Cllr Drane and seconded by Cllr Yarrow that a compromise be reached for regular use of the Hall. Clerk to write and confirm.
E-mail – Policy and Parliamentary Briefing – The Localism Bill – no further action required.
E-Mail – Quotes for grass cutting – Clerk to investigate date current contract expires and arrange tenders for new contract.
E-Mail – Electrician advised that after being called out to repair a faulty heater switch in St Peters Hall, all other heaters should be checked and switches replaced as necessary. Clerk to obtain two quotes.

Issued

Request to Cpalc and ECDC for confirmation of budget for spending on Cottage – can spend approx £5500-£6000
Request for information re salt bins to CCC – As above
Request for information from dog warden regarding dog litter bin near church – Awaiting confirmation
Response to Cambridge Gun Club recommending SWAT as “worthy cause” – No further action required
Letter to Humpty’s – heating left on – payment now received
Letter to local resident requesting payment of 0/s invoice for Hall hire – payment now received
Request for confirmation of information to be put on Website – St Peters Hall hire – agreed to put booking form and terms and conditions on the website – Clerk to arrange.

6. FINANCE

Accounts to pay:-

Clock-winding - £39
Caretaking – St Peter’s Hall - £277.33
Parish and Booking Clerk - £299.70
“Feet” for chairs in St Peter’s Hall - £179.87
Repairs to chairs at St Peter’s Hall and rodding of drains £61.50
Electrician call out – St Peters Hall £41.13
Petty Cash - £50
Hand driers for hall - £129.25
Printer - £38.97

It was proposed by Cllr Drane and seconded by Cllr Sherwood that all accounts be paid as above.

Electricity – St Peters Hall

Contract until 16/10/11 – (charges have dropped since last contract)
Tarriff:- Standing charge – 9.771
Day rate (7.00-19.00) – 10.71
Evening and weekends (19.00-7.00) – 7.67

Budget for 2011/2012

Clerk to add £1000 to budget for Hall maintenance and forecast a budget increase of 5% for 2011/2012. To be be circulated to all Cllrs and added to Agenda for next meeting.

Precept

Cllr Yarrow proposed an increase of 7% to £27285 to be discussed at the next meeting.

7. PLANNING

Approved:-

Conservatory to rear of 67 Stretham Road
Four bed detached dwelling – land between 4 and 5 Berristead Close

Clerk to chase ECDC for update on planning queries and to report at next meeting.

8. PUBLIC PARTICIPATION

None

9. COUNCILLORS QUESTIONS

Cllr Yarrow had been approached by a local resident regarding the possibility of a street party for the Royal Wedding at top of Clarkes Lane to end of Broadway. Clerk to contact CCC regarding procedures for requesting closure of street and add to next Agenda.

Cllr Yarrow confirmed that himself and Cllr Warren have measured up Cemetery for new area and will be getting out map in next couple of days, together with some suggestions to changes in the rules.

Cllr Warren advised that numerous street lights were not working at Broadway (nos 3,4 and 6), Station Road (5), High Street (5 & 32) and Haddenham Hill (9 & 10). Also blocked gullies outside 10a Broadway and top of Toates Close. Clerk to report these.

Cllr Warren also reported 2 burst pipes in ladies toilets at the recreation ground/pavilion. Clerk to arrange for these to be repaired.

Cllr Warren also raised Wilburton's allocation of funds under section 106. Clerk to confirm to ECDC that this allocation has been ear-marked towards the new Pavilion and asking for confirmation that there is no time limit for requesting these funds.

10. DATE OF NEXT MEETING –14 February 2011

Meeting closed 21.50pm