

WILBURTON PARISH COUNCIL.

Parish Councillors:-

Mr. Alan Yarrow
Mrs. Anthea Dodson
Mr. Victor Harris
Mr. Neil Thompson
Ms. Ann Sherwood

Mr. Peter Warren
Mr Chris Fella

Parish Clerk:-

Mrs. Gillian Woods

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MINUTES OF A MEETING HELD ON MONDAY 13 June 2011 in St Peters Hall

PRESENT

Councillors Roberts, Fella, Harris, Thompson, Yarrow, Sherwood and Dodson.

1. APOLOGIES

Gillian Woods (Parish Clerk), Councillor Warren

2. MINUTES FROM PREVIOUS MEETING

The minutes of the previous meeting on 16 May 2011, having been circulated, were taken as read and signed as a true record.

3. MATTERS ARISING

(a) St Peters Hall

Food Preparation area

Councillor Sherwood confirmed the information gathered for the updating of the food preparation area would be a cost of approx £1850-2000 plus heater and electrical works of approx £1000. Councillor Dodson requested Councillor Sherwood to put forward a formal proposal and give it to the Clerk to take to WREN to ask for some support in funding the project. Councillor Yarrow confirmed that we need to check insurance implications before carrying out the work. Clerk to chase Insurance Company for the information. Councillor Fella suggested a timer be put on the heater so that it could not inadvertently left on and that a central switch could be used to switch off all appliances/electrics. It was agreed that these additional items should be looked at.

Licences

Options regarding the licences are still being investigated and are to be discussed at the next meeting.

(b) Social Club Lease/Rent

The Social Club have contacted Councillor Dodson regarding a requested amendment to the Lease and a reduction to the rent of 20%. Councillor Dodson requested that the Clerk supply a copy of the lease to all Councillors for review ready for suggested amendments to be

discussed at the next meeting. Councillor Dodson felt that the lease needed to be agreed before the issue of rent was discussed.

(c) Repairs to Cottage

The Clerk has now requested urgent quotes from new contractors for the work required to the bathroom to ensure that three quotes are obtained and a decision made as soon as possible. It was agreed that the quotes should be circulated once the Clerk had received three for a vote so that the work could be commissioned before the next meeting. It was important that the cottage was rented out again as soon as possible. Councillor Dodson would ask the Clerk to liaise with Keeleys to ascertain what the market rate for renting the cottage would be when the work on the bathroom had been completed but with the knowledge of the Social Club's proximity to the Cottage.

(d) Recreation Ground and Pavilion

Councillor Dodson confirmed the response from Giles Dodson regarding the questions raised from the May meeting and Annual Parish Meeting. He was not prepared to move on 40 years for the lease and did not want to separate off the Pavilion portion of the land. Councillor Dodson also confirmed that the new entrance would cost approx £10,000 and repayment costs on a loan of £200,000 would be approx £10,000 a year.

Councillor Roberts confirmed that at a meeting with East Cambs District Council, under the localism bill and the extended planning permission powers of Parish Councils, there was a possibility of another piece of land coming up which was approx 5 acres and close to the existing recreation ground, which could be utilised for a small housing development and new playing field through the Community land trust scheme. This scheme enables communities to hold both residential and business properties and could possibly work similar to a Charity in Stretham that owns several properties. As the setting up of community land trusts are complicated and expensive to set up, a possible option could be that Wilburton, Little Thetford and Stretham could unite and set one up together.

Councillor Yarrow suggested that this new option could lead to the Council putting new proposals regarding the current football field to the Pell Estate.

Councillor Dodson proposed that Councillors Hunt and Roberts go to East Cambs District Council to discuss this further and obtain information to clarify and confirm the Parish Council's options.

The Village questionnaire needs to be considered carefully and completed by the July meeting.

ROSPA report – Councillor Dodson had reviewed the document and found that the majority of the concerns raised could be overcome by some painting, clearing up and possibly new matting underneath the play equipment. It was agreed that Councillor Yarrow would meet Dave Maltby to get a quote for the repairs which would be E-mailed to the Councillors for agreement prior to the next meeting.

(e) Employment regarding security of pavilion

There has been no response to the advertisement in the Post Office for a caretaker/handyman for 2-3 hours per week. Councillors will continue to promote throughout the village to see if there is any interest.

(f) HCV Meeting

A new meeting is currently being arranged.

(g) Council elections

We have had one volunteer – Chris Day, who had emailed his reasons for wanting to become a Parish Councillor. It was proposed by Councillor Sherwood and seconded by Councillor Fella that we co-opt this volunteer. All were in favour. Councillor Dodson reminded the Councillors that there was still one vacancy.

Councillor Dodson also welcomed Councillor Thompson as a new Councillor and thanked him for standing.

4. REPORTS from County and District Councillors

No County or District Councillors were present.

5. CORRESPONDENCE

East Cambs District Council – Letter re Parish Path Partnership – Proposed by Councillor Dodson and seconded by Councillor Harris that Councillor Yarrow repair the damage to Hinton Way. All were in favour.

Ian Keeble – Proposal for Fund Raising Show – Councillor Dodson will contact Mr Keeble for further information

East Cambs District Council – E-Mail with questionnaire – Managing future change, Village visions – As above

Charles Bedford – E-Mail re carriageway surface dressing programme – No action required

East Cambs District Council – E-Mail with link for EC Strategic Partnership Annual Newsletter – No action required

East Cambs District Council – E-Mail confirming New Chairman and Vice Chairman of East Cambs District Council – No action required

David Munns – E-Mail re area at entrance to Warren Close – Councillor Dodson had tried to contact him several times but had not managed to speak to him. Councillor Yarrow agreed to try and speak to him

6. FINANCE

Accounts to pay

Clock-winding - £39

Caretaking – St Peter’s Hall - £277.33

Parish and Booking Clerk - £299.70

PAYE – Apr – Jun - £224.60

Grass cutting cemetery - £240.00

Admin costs for election - £100.00

Repairs to pavilion - £165.60

Grass cutting – recreation ground etc - £289.20

Cake for Royal Wedding - £14.35

Water rates – recreation ground - £845.84 – This bill is being queried with Anglian Water

Proposed by Councillor Fella and seconded by Councillor Sherwood that all accounts be paid. All in favour.

7. PLANNING

Received:-

Two bed bungalow, garage, access and associated works – Land Southeast of 1 Toates Close – Application Reference 11/00409/FUL.

Single storey extension to rear and alterations to existing dwelling – 4 Station Cottages, Station Road, Wilburton – Application Reference 11/00472/FUL.

Approved

Two stables, all weather surface for equestrian use and lean-to hay/straw storage building at Australia Farm, Twenty Pence Road

8. PUBLIC PARTICIPATION

No members of the public present

9. COUNCILLORS QUESTIONS

Councillor Harris asked if there were any plans to hold a street party next year for the Queens Diamond Celebration – It was confirmed that this was being planned.

Councillor Harris asked whether there were any plans for a bar to be put in the new pavilion – It was confirmed that there were no plans for a bar to be included in the specification for the new pavilion

10. DATE OF NEXT MEETING –11 July 2011

Meeting closed 9.56 pm