

WILBURTON PARISH COUNCIL.

Parish Councillors:-

Mr. Alan Yarrow
Mrs. Anthea Dodson
Mr. Victor Harris
Mr. John Seaman
Ms. Ann Sherwood

Mr. Peter Warren
Mr. Dominic Drane
Mr. Paul Massey
Mr. Chris Fella

Parish Clerk:-

Mrs. Gillian Woods

Tel: 07510102444
E-Mail: wpcclerk@wilburton.org.uk

MINUTES OF A MEETING HELD ON MONDAY 14 March 2011 in St Peters Hall

PRESENT

Cllrs Warren, Fella, Sherwood, Yarrow, Harris and Dodson. One local resident.

1. APOLOGIES

Cllrs Drane, Massey and Seaman.

2. MINUTES FROM PREVIOUS MEETING

The minutes of the previous meeting on 14 February 2011, having been circulated, were taken as read and, once a slight amendment made, signed as a true record.

3. MATTERS ARISING

(a) St Peters Hall

Food Preparation area

Options and costings are still ongoing - Cllr Sherwood is still awaiting information to be able to progress further. Cllr Massey to update on the risk assessment and health & safety implications of including an oven.

Licences

Cllr Dodson reported on the meeting with the Social Club regarding the situation with the Licence for the Hall and Social Club. It was confirmed that the DPS wanted to stand down and that both the DPS and licence holders hold personal liability which was not acceptable. All Cllrs are to investigate alternatives, i.e licence being put in Council's name, and the Parish Clerk to investigate the possibility of liability insurance.

Cllr Dodson advised that she had also received some complaints regarding noise late at night, from this area of the village which would be investigated.

Tables

Cllr Fella has looked into the cost of replacing 10 of the tables in St Peters Hall which was approximately £100 per table. He requested confirmation if this cost was acceptable to continue. It was proposed by Cllr Sherwood and seconded by Cllr Harris to proceed on this basis. All in favour.

Electrical works to heaters in Hall

A second quote has now been received and further verification received for both quotes. Cllr Dodson and Cllr Fella voiced their concerns that they were unhappy that the second quote was delivered late without any detail and that the specifications requested, to enable the Parish Council to consider both quotes on a like for like basis, had again not been delivered until the last minute.

It was proposed by Cllr Yarrow and seconded by Cllr Warren that the quote from DGC Electrical be accepted. All in favour.

Cllr Dodson requested that all future quotes would need to provide a detailed specification of the works to be carried out.

(b) Social Club Lease/Rent

It was confirmed that the Social Club Lease had expired and needed to be negotiated. The Social Club had expressed some concerns regarding some of the clauses and also requested some leeway in rent and that the cost of rubbish removal be incorporated into the rent and lease. The Social Club have been asked to submit their requests for changes to the lease.

(c) Recreation Ground and Pavilion

Cllr Dodson advised the Cllrs of the ongoing E-Mail correspondence with Giles Dodson regarding grants and public works loan which he will take back to the trustees. It was also confirmed that the Solar Panel farm was going ahead and would still be making a donation.

(d) Repairs to Cottage

Cllr Warren has confirmed the specification required for refurbishing the bathroom and the Clerk has submitted this to contractors, and we are currently awaiting quotes from the contractors. Cllr Warren was thanked for putting locks on the property as requested by the tenants.

(e) Street Party for Royal Wedding

After receiving several objections from residents of The Firs it was agreed to move the street party to between the Firs and the school at Car Pond Lane to negate any problems with access to The Firs. Clerk to advise the residents and Cambs County Council of the amendment and request an update from them regarding the application.

4. REPORTS from County and District Councillors

None.

5. DISTRICT AND PARISH ELECTIONS

Cllrs Drane and Seaman have confirmed that they will be standing down at the next election and Cllr Massey advised that it was likely that he, also, due to work commitments, may not be able to continue as a Cllr.

The Clerk collected the completed forms and requested that any others were sent to her by the end of the week so she can deliver them to Esat Cambs.

6. CORRESPONDENCE

Received

E-Mail - District and Parish Elections – No response required

E-Mail – Highways Wardens – No response required

E-Mail – Request to erect a shed on the allotments – Clerk to investigate any potential planning issues.

E-Mail – confirming allocation of £694.28 section 106 monies- confirmation sought regarding what funds should be used for.

Issued

E-Mail - confirmation of trial start time of meetings to 7.30 for March and April

Phone call to CCC requesting yellow lines around the School – they will confirm by E-Mail

7. FINANCE

Accounts to pay:-

Clock-winding - £39

Caretaking – St Peter’s Hall - £277.33

Parish and Booking Clerk - £299.50

Electricity – Hall - £646.36

Electricity – rec ground - £37.44

Dog Litter bin - £281.90

Moles on recreation ground - £114.00

Grass cutting cemetery - £135.00

Cigarette box – St Peters Hall - £30.25

Locks for cottage - £52.00

It was proposed by Cllr Sherwood and seconded by Cllr Harris all accounts be paid as above.

Grass Cutting Tender

The grass cutting tenders were opened and discussed. Cllr Warren proposed giving the tender to Truelink, which was seconded by Cllr Fella. All in favour.

8. PLANNING

It was confirmed that an E-Mail system of reporting and commenting on planning applications be implemented and reviewed.

Approved:-

Construction of solar energy farm at land south of Mingay Farm
Demolition of existing conservatory & single storey extension at 19 Clarkes Lane, Wilburton
Felling of trees – 1a Mitchells Yard
Change of use from Guest House to residential and extensions and alterations – Sharps Farm,
Twenty pence Road

9. PUBLIC PARTICIPATION

A local resident advised that there were issues regarding vehicular access to the Cemetery and damage caused. Cllrs Yarrow and Warren to discuss this with the caretaker of the cemetery and to draw up some rules and procedures.

The litter bin beside the bus shelter needs replacing – a local resident has confirmed that this is the responsibility of East Cambs District Council and will be replaced.

10. COUNCILLORS QUESTIONS

Cllr Fella requested an update on the new dog litter bin. The Parish Clerk confirmed that the litter bin had been delivered, and has subsequently been collected by East Cambs District Council for installing. The litter bin will be emptied weekly on a Wednesday.

Cllr Sherwood advised of the dates for the beer festival and fireworks.

Cllr Sherwood raised the issue of chairs being dragged along the floor in St Peters Hall causing damage to the floor and chairs. The Parish Clerk to contact all regular users asking them not to drag the chairs.

Cllr Warren raised the issue of the holes in the car park at St Peters Hall/Social Club. He will give the Clerk details of a contractor for a formal quote and Clerk to chase for existing quote.

11. DATE OF NEXT MEETING –11 April 2011

Meeting closed 21.40pm