

WILBURTON PARISH COUNCIL.

Parish Councillors:-

Mr. Alan Yarrow
Mrs. Anthea Dodson
Mr. Victor Harris
Mr. Neil Thompson
Ms. Ann Sherwood

Mr. Peter Warren
Mr Chris Fella

Parish Clerk:-

Mrs. Gillian Woods

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MINUTES OF A MEETING HELD ON MONDAY 16 May 2011 in St Peters Hall

PRESENT

Councillors Hunt, Warren, Fella, Drane, Seaman, Yarrow, Harris, Thompson and Dodson. Three local residents

1. ELECTION OF CHAIR AND VICE CHAIR

Elections of Chair and Vice Chair were carried out at the beginning of the meeting.

Chair - Councillor Harris proposed Councillor Dodson (current chair), this was seconded by Councillor Fella. Councillor Dodson confirmed she was happy to stand again. No other nominations were received. All in favour

Vice Chair – Councillor Dodson proposed Councillor Sherwood, (current vice chair) this was seconded by Councillor Fella. Councillor Dodson confirmed in Councillor Sherwood's absence that she was happy to stand. A Counter nomination was proposed by Councillor Warren for Councillor Yarrow, which was seconded by Councillor Harris.

The vote on the counter proposal of Councillor Yarrow was 3 in favour of Councillor Yarrow
The vote on the proposal of Councillor Sherwood was 2 in favour of Councillor Sherwood

Therefore Councillor Dodson was elected as Chair and Councillor Yarrow as Vice Chair

2. APOLOGIES

Councillor Sherwood

3. MINUTES FROM PREVIOUS MEETING

The minutes of the previous meeting on 11 April 2011, having been circulated, were taken as read and signed as a true record.

Councillor Warren proposed letters should be sent to Paul Massey and Dominic Drane, thanking them for their service. Also some kind of gift of recognition for John Seamen Councillor Dodson to arrange.

4. MATTERS ARISING

(a) St Peters Hall

Food Preparation area

To be updated by Councillor Sherwood at next meeting

Licences

To be added to next Agenda together with Social Club Lease as below.

(b) Social Club Lease/Rent

Social Club to be contacted by Councillor Dodson to see if they have been able to discuss the lease and the required amendments.

Caretaker to be contacted to confirm in writing discussion with fire officer for progression.

(c) Recreation Ground and Pavilion

A meeting between the Chair, Vice Chair, Giles Dobson and Roddy Steen, (one of the trustees to Pell Estate) took place on 11 May 2011. They confirmed the rationale behind not committing to a 99 year lease. Their proposal was for a 40 year lease on the football pitch with a letter of intent for the recreation ground. They also confirmed that there would be no problem with pedestrian access to the play area. Councillor Dodson advised they would bring the proposal to the parish residents for their opinion but felt this was the best that could be hoped for. Councillor Yarrow felt there had been some misunderstanding regarding inheritances, beneficiaries and trusts and wanted to hear the views of the residents.

It was agreed that there was a need to raise another parish meeting. It was proposed by Councillor Warren and seconded by Councillor Harris that this was proposed as a workable solution rather than a recommendation.

It was also discussed that, due to the number of professional people in the village, builders, plumbers, carpenters, architects etc, that this could be a community project.

Councillor Dodson will cover all of this in her Chairperson's report at the Annual meeting.

(d) Employment regarding security of pavilion

Councillor Warren proposed to place an advert in the Post Office for a caretaker/handyman for 2-3 hours per week. This was seconded by Councillor Fella and all were in favour. Councillor Yarrow proposed that we inform cricket club and football club, beer festival and fireworks that we are doing this, and increasing the costs to cover, due to lack of responsibility taken for keys at a£15.00 per week. Clerk to arrange.

(e) Repairs to Cottage

Even after the chasing of the contractors, only 1 quote has still been received for the work required to the bathroom. Several of the contractors appear to have had difficulty in gaining access to the property to arrange a quote. Councillor Warren to advise Clerk of the details of more builders to request quotes.

(f) HCV Meeting

The report on this meeting was postponed as Councillor Sherwood was absent.

(g) Council elections

Parish Council elections were uncontested and we need to advertise for two new Councillors. Clerk to place advertisements in the post office and on the notice board. Councillor Yarrow advised that Paul Massey may re-stand and proposed that he was recommended and that we co-opt. This was seconded by Councillor Warren and all in favour. Councillor Dodson to contact Paul Massey to see if he would be prepared to stand. Councillor Dodson also welcomed Councillor Thompson as a new Councillor and thanked him for standing.

(h) Start time of meeting

The starting times of meetings was discussed and Councillor Yarrow proposed that this should be 8.00pm which was seconded by Councillor Warren. A counter proposal was suggested by Councillor Fella of 7.30 but this was not seconded. A further proposal was put forward of a start time of 8.00, and a finish time of no later than 10.00. This was seconded by Councillor Thompson and 4 were in favour

5. REPORTS from County and District Councillors

No County or District Councillors were present. Councillor Dodson proposed to E-Mail Councillor Hunt requesting a written report to be circulated prior to the meeting, with questions then being raised at the meeting, as opposed to Councillor Hunt giving a presentation.

6. CORRESPONDENCE

E-mail from resident attaching letter of objection to planning application – showman’s site. No action required.

Response to resident regarding land for possible small social housing development. No further action required.

E-Mail correspondence regarding complaint about noise from Social Club. Councillor Dodson responding.

E-mail copy correspondence regarding the removal of signs at Seppings Close. No further action required.

E-mail regarding strategy for sustainable communities in East Cambs. No action required.

E-mail regarding consultation on Delegated Services Protocol. No further action required.

E-mail regarding managing future change in East Cambs - Village Plans. No further action required.

E-mail proposal for Fund Raising Show. Added to next Agenda.

7. FINANCE

Accounts to pay

Ad-hoc payment for 10 tables - £1259.40

Clock-winding - £39

Caretaking – St Peter’s Hall - £277.33

Parish and Booking Clerk - £299.50

Petty Cash - £100.00

Insurance – Parish Council Insurance - £2017.78

Grass cutting cemetery - £240.00

Grass cutting – recreation ground etc - £444
SLCC Membership annual fee - £82.00
CPALC Membership annual fee- £432.73
Grass cutting and bulbs to lights – St Peters Hall - £90
PRS Licence - £50.40
Electricity – Pavilion - £21.53
Electricity – St Peters Hall - £121.26
Rospa report – play area - £75.60
Internal Auditor - £132.8

Water rates – recreation ground - £845.84 – This bill is being queried with Anglian Water

Proposed by Councillor Warren and seconded by Councillor Yarrow that all accounts be paid.
All in favour.

End of Year Accounts

End of year accounts have been returned by the Internal Auditor with the annual return duly signed.

8. PLANNING

Recd:-

Proposed porch to main entrance. Conversion of double garage to single garage and adjacent room – 21 Broadway, Wilburton

Change of land to travelling show peoples site – Land Parcel North of Driftwoods, Station Road

Approved:-

Change of use to tennis court at Sharps Farm, Twenty Pence Road, Wilburton

9. PUBLIC PARTICIPATION

Two local residents raised complaints regarding the social club. There was some confusion regarding the number of complaints, E-Mail correspondence and telephone contact. This was all discussed with the residents and resolved. The nature of the complaints were discussed, noise levels, smoke fumes, lighting in smoking area/ shelter, and bad language

Councillor Dodson contacted the Social Club regarding the above and confirmed that the response, with actions to be taken was passed onto the residents. Personal contact numbers have been issued for the use of the residents and Councillor Dodson will again contact the Social Club to see if any further action can be taken.

One local resident also advised that they were interested in becoming a Councillor.

It was also confirmed that a street light was still not working at 3 Car Pond Lane, and that the new litter bin at the bus stop was not being emptied. This is to be monitored and the Clerk to contact East Cambs District Council regarding emptying.

10. COUNCILLORS QUESTIONS

Councillor Fella thanked Alan Burbridge, Councillor Yarrow and Councillor Sherwood for help with the Royal Wedding Street Party.

Councillor Dodson thanked Councillor Fella and Councillor Sherwood for organising the Street Party

Councillor Warren proposed that the new tables be marked “not to be taken out of the hall”. This was seconded by Councillor Fella. All in favour. Clerk to confirm with the caretaker. Councillor Warren also gave his apologies for not being able to attend the Annual Parish Meeting and June monthly meeting.

Councillor Yarrow thanked Councillor Warren for work carried out at the recreation ground, some of which was “beyond the call of duty”.

Councillor Harris gave his apologies for being unable to attend the Annual Parish Meeting.

Councillor Dodson thanked Councillors Yarrow and Fella for moving the salt bin and requested that the Clerk re-check with the Council the situation regarding salt bags being held by Councillor Yarrow.

11. DATE OF NEXT MEETING –13 June 2011

Meeting closed 10.03 pm